

# Benefits of Chartered membership

Chartered members of the CIPP are highly regarded payroll, pensions and reward professionals. They have demonstrated their commitment, skills and understanding of the profession and have enhanced career opportunities and professional standing within the industry.

## - BENEFITS\* OF MEMBERSHIP INCLUDE -

### **Designatory letters**

Unique designatory letters and the use of the title Chartered Member in full after your name.

### **Access to the CIPP's Advisory Service**

Assisting you with any technical questions that may arise relating to payroll, pensions or reward.

### **Professional in Payroll, Pensions and Reward magazine**

Issued ten months of the year, providing the latest news and relevant articles from individuals in the industry.

### **News On Line**

The CIPP policy team upload news to the CIPP website on a daily basis and *News On Line* provides an overview of the latest news and developments.

### **Policy News Journal**

The policy news journal provides an indexed summary of news and links to further information on payroll, pensions and employment legislation.

### **Policy Think Tanks**

The policy team represent you at government consultations forums on proposed changes to legislation in your industry. To gain feedback they host policy Think Tanks to gather information for consultation responses. All the results are published via the policy hub on CIPP's website.

### **Access to CIPP meeting rooms**

Free use (subject to availability) of meeting rooms at the Covent Garden or Goldfinger House office. Enquiries should be sent to [events@cipp.org.uk](mailto:events@cipp.org.uk).

### **Voting rights at the Annual General Meeting (AGM)**

Help shape the future of the CIPP by casting your vote.

### **'My CIPP' members area on the website providing:**

- Access to the latest consultations and an opportunity to give your response on what is proposed
- Online *Professional in Payroll, Pensions and Reward* magazine and the payroll factcard
- Online podcasts and webcasts from the CIPP policy team on legislation changes; such as the Budget podcast
- Access to specialist interest group online forums, providing an opportunity to share and resolve issues, concerns or queries

### **Benchmarking**

This benchmarking exercise is designed to measure the four key strands of providing a payroll service, namely:

1. Accuracy, timeliness and completeness - evaluation of the effectiveness of end to end HR/payroll processes
2. Compliance with statutory filing/payment deadlines
3. Data security/confidentiality
4. Value for money

### **Membership discounts**

Reduced rates on selected training courses and events.

### **Attendance at annual event**

Held during National Payroll Week, this prestigious event covers the ongoing issues faced by your industry.

### **CIPP logo usage**

Use of the CIPP Chartered member logo in a personal context, plus access to a Chartered member digital badge to use on digital platforms such as social media and email.

### **Website listing**

Listed as a Chartered member on the CIPP website.

Full details of all membership packages are available at [cippmembership.org.uk](http://cippmembership.org.uk)

See following page for application criteria for Chartered membership

# Chartered membership criteria

As an individual Chartered member you will be recognised within the industry as achieving the highest level in the profession, committed to compliance and best practice within payroll and pensions administration and management.

Chartered membership (or Individual Chartered Status) is a unique level of membership within the payroll profession and is available to individuals meeting the eligibility criteria. Chartered membership is by application only, you do not have to apply if you don't want to or if you are not in a position to do so.

In order to apply for Individual Chartered Status applicants must hold, as a minimum, a level five qualification in payroll, pensions, or reward.

## CIPP qualifications satisfying the criteria will be:

- Foundation Degree in Payroll Management
- Diploma in Payroll Management
- Foundation Degree in Pensions Management
- Diploma in Pensions Management
- BA (Hons) in Applied Business and Management (CIPP)
- Advanced Diploma in Payroll Management
- MSc in Business and Reward Management
- MSc in Payroll and Business Management
- MSc in Payroll Management

## External qualifications satisfying the criteria would be:

- Payroll Alliance Advanced Diploma in Payroll Management (level 5)
- The Learn Centre – Pearson Edexcel BTEC Level 5 Professional Diploma in Payroll Management
- CIPD level 5 Diploma in Human Resource Management
- CIPD level 7 Advanced Diploma in Human Resource Management
- PMI Diploma in Retirement Provision

In addition to the qualifications achieved, applicants must also have sufficient experience in the industry at a strategic level to evidence their skills and abilities as a qualified CIPP Chartered member. Therefore the minimum required experience will be as follows:

- Foundation Degree (or equivalent level five qualification) – with three years experience
- BA (or equivalent level six qualification) – with two years experience
- MSc (or equivalent level seven qualification) – no further elapsed time required

Chartered members are also required to maintain at least 40 CPD points during a subscription period to retain Individual Chartered Status. This is not required for application but will be checked upon renewal.

Visit [www.cipp.org.uk/CPD](http://www.cipp.org.uk/CPD) for more information on logging CPD.

## The annual fee for Chartered membership is £240.

Individuals applying for Chartered membership will be required to pay a £195 assessment fee at the time of application and this is non-refundable. Should an application be unsuccessful, subsequent reapplications will be subject to a charge of £150 for the re-assessment.

Any non-members applying for Chartered membership will also be required to pay a £35 registration fee.

If you would like to apply for Chartered membership, please visit [cippmembership.org.uk](http://cippmembership.org.uk), or for more information email [membership@cipp.org.uk](mailto:membership@cipp.org.uk) or call **0121 712 1073**.