



At the Council Chamber, Whitehall

THE 13th DAY OF APRIL 2022

BY THE LORDS OF HER MAJESTY'S MOST HONOURABLE
PRIVY COUNCIL

The Privy Council has approved amendments to the Bye-laws of The Chartered Institute of Payroll Professionals as set out in the Schedule to this Order.

SCHEDULE

AMENDMENTS TO THE BYE-LAWS OF THE CHARTERED INSTITUTE OF PAYROLL PROFESSIONALS

1. In Bye-law 4(d) **delete** “Chartered Professional” and **substitute** “Chartered Member”.
2. In Bye-law 4 after “or close down any such class or classes” **insert**:

“The Board may also set up categories of non-voting member, including Honorary Members. An Honorary Member shall be entitled to attend any General Meeting, but shall not:

- (i) have the right to propose or vote on any resolution;
- (ii) be called upon to contribute to the funds of the Institute.”.

3. **Delete** Bye-law 6 and **substitute**:

“The Members shall be entitled to use the following designatory initials:

Fellow – “FCIPP”

Member – “MCIPP”

Associate – “ACIPP”

Chartered Member – may use the title Chartered Payroll Professional in full and shall use the letters according to their former membership level:

Former Fellows ChFCIPP
Former Members ChMCIPP”.

4. In Bye-law 16:

- (i) **delete** “once in every calendar year beginning in 2011 and **substitute** “in each period of 9 months beginning with the day following its accounting reference date”;
- (ii) **delete** “fifteen months” and **substitute** “eighteen months”.

5. In Bye-law 25 **delete** 25(a) and **substitute**:

“25(a) a number to be recommended by the Board, at least one of whom will be elected to specifically represent members' pensions profession interests, elected in accordance with Regulations.”.

6. **Renumber** Bye-laws 27 to 42 as 28 to 43.

7. **Insert** new Bye-law 27:

“27. The Board shall periodically review the categories of Member from time to time, provided that no new or additional designation including the word Chartered may be allowed after the date of approval of these Bye-laws without the prior approval of the Privy Council.”.

8. In Bye-law 29 as renumbered **delete** (e) and (f) and **substitute** :

“(e) if he fails without good reason to attend two consecutive Board meetings and the Board resolves that his office should be vacated; or

(f) on completing the term for which he is appointed.”

9. In Bye-law 30 as renumbered **delete** “shall have a right to be heard and of appeal” and **substitute** “shall have a right to be heard and to appeal”.