

Practitioner Certificate (Year 1) Key Dates Spring 19

			Enrolments Close	03/05/2019		Birmingham
Spring 2019			Inductions	04/05/2019		London
			Web site switch on	22/04/2019		Manchester
Introduction to Payroll and Pensions			Module Workshop & Exam Locations			
FDPP1111	Date		London	Birmingham	Manchester	Nottingham
Material Release Date	22 Apr 19	Monday				
Module Workshop	10 May 19	Friday	✓			
	11 May 19	Saturday	✓	✓	✓	✓
Tutorial	18 May 19	Saturday		Venues as determined by Personal Tutor		
			Exam Locations			
Online submission by 10am	17 Jun 19	Monday				
			All locations may be subject to change			
Results to Students by 5pm	09 Jul 19	Tuesday				
Assessment of Pay & Benefits			Module Workshop & Exam Locations			
FDPP1112	Date		London	Birmingham	Manchester	Nottingham
Material Release Date	13 Jun 19	Thursday				
Module Workshop	12 Jul 19	Friday	✓			
	13 Jul 19	Saturday	✓	✓	✓	✓
Tutorial	27 Jul 19	Saturday		Venues as determined by Personal Tutor		
			Exam Locations			
Exam Date	17 Aug 19	Saturday	London	Birmingham	Manchester	Nottingham
Results to Students by 5pm	10 Sep 19	Tuesday				
Working in a Team			Module Workshop & Exam Locations			
FDPP1115	Date		London	Birmingham	Manchester	Nottingham
Material Release Date	15 Aug 19	Thursday				
Module Workshop	13 Sep 19	Friday	✓			
	14 Sep 19	Saturday	✓	✓	✓	✓
Tutorial	21 Sep 19	Saturday		Venues as determined by Personal Tutor		
Online submission by 10am	14 Oct 19	Monday				
Results to Students	05 Nov 19	Tuesday				
Deductions from Pay			Module Workshop & Exam Locations			
FDPP1113	Date		London	Birmingham	Manchester	Nottingham
Material Release Date	10 Oct 19	Thursday				
Module Workshop	01 Nov 19	Friday	✓			
	02 Nov 19	Saturday	✓	✓	✓	✓
Tutorial	09 Nov 19	Saturday		Venues as determined by Personal Tutor		
			Exam Locations			
Exam Date	30 Nov 19	Saturday	London	Birmingham	Manchester	Nottingham
Results to Students	14 Jan 20	Tuesday				
Absence Processing			Module Workshop & Exam Locations			
FDPP1114	Date		London	Birmingham	Manchester	Nottingham
Material Release Date	28 Nov 19	Thursday				
Module Workshop	13 Dec 19	Friday	✓			
	14 Dec 19	Saturday	✓	✓	✓	✓
Tutorial	04 Jan 20	Saturday		Venues as determined by Personal Tutor		
			Exam Locations			
Exam Date	18 Jan 20	Saturday	London	Birmingham	Manchester	Nottingham
Results to Students by 5pm	11 Feb 20	Tuesday				
Re-sit Exam Locations						
Re-Sit ONLY Exam Dates	14 Mar 20	Saturday	London	Manchester	Birmingham	
Results to Students by 5pm	31 Mar 20	Tuesday				